



Office of the City Clerk

Weekly Report – for Week Ending March 16, 2018

OFFICE OF THE CITY CLERK – PROJECT HIGHLIGHTS AND STATUS

Elections

As part of the Youth Outreach Initiative, staff conducted mock elections where they reached nearly 2,100 students and registered 183 to vote at Gardena High School (CD 15), Newmark Continuation School (CD 13), A Placed Called Home (CD 9). Staff also conducted 20 classroom presentations and registered students on site at Los Angeles Trade Technical College (CD 9) and Los Angeles Valley College CD (2) campuses.

Students at Madison Middle School, Madison Medical Math, Science Magnet Middle School, and Madison Computer and Engineering Magnet Middle School (CD 2), were too young to pre-register to vote but they participated in the Impact of Your Vote presentation followed by a mock election. Teachers provided the sample ballot books ahead of time and students attended the event having already read through the booklets and selected their choices.



Pierce College (CD3)



Gardena High School (CD15)



Madison Middle School (CD2)

Neighborhood Council (NC) Elections

Staff attended the annual mixer for the Valley Alliance of Neighborhood Councils on Thursday, March 8 to promote the upcoming election workshop in Canoga Park.

The sixth and seventh NC Election Workshops were hosted by staff on March 12 in Glassell Park and on March 15 in Hollywood.

Additionally, staff attended two special meetings of the Board of Neighborhood Commissioners and the Department of Neighborhood Empowerment in the Historic Cultural and Westwood NCs regarding possible Subdivision Elections on March 12 and March 13, respectively.

Business Improvement Districts (BIDs)

April 11 hearing notices were mailed to stakeholders in the Wilmington Commercial merchant-based BID area.

Staff met with CD 3 to discuss a possible bid formation in Reseda.

Neighborhood Council (NC) Funding

NC Financial Officer Training was held on March 13 at City Hall for NC board members from the Central and East planning areas.



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Records Management

The City Archivist in conjunction with the Los Angeles City Historical Society and the Los Angeles Public Library is hosting presentations by two former and one current City Councilperson in 2018 addressing historical changes within their districts. The presentation by Robert Farrell is available on the historical society's Facebook page at: <https://www.facebook.com/lacityhistory/videos/2448933615331759/>

Staff from the Independence Seaport Museum in Philadelphia visited the City Archives to learn how we manage public access to our materials.

Systems

As part of the department's goal to improve service delivery to the public, the ninth electronic speaker card kiosk was deployed to Van Nuys City Hall in preparation for the April 6 meeting. Starting April, meeting attendees at Van Nuys can fill out speaker cards electronically, replacing the traditional paper card process.

Staff continued progress on the Neighborhood Council (NC) Vote-By-Mail Stakeholder Registration site. Security features for the handling of personal data are still being updated. When completed, the documents containing personal information will be stored in a secure environment until the request is approved. The documents will then be purged from storage.